



## **MILLENNIUM PROJECT COMPLETION AGENCY ZAMBIA LIMITED (MPCA-Z)**

### **Record of Pre-Offer Conference**

Country	Zambia
Project Name	Roads and Access Project
Procurement Title	Consultant Services for the Feasibility Study, Detailed Engineering Design and Environmental and Social Impact Assessment for the Improvement of Prioritized Roads under the MCC Zambia Compact II
Procurement Ref. Number	MPCAZ-24-4006
Type of Procurement (goods, works or services as applicable)	Consultant Services
Accountable Entity	Millennium Project Completion Agency Zambia Limited (MPCA-Z)
Date and Time of the Event	14 November 2024, 15:00 hours CAT (GMT+2)
Venue	Online on Zoom

#### **Present:**

MPCA-Zambia Presenters: Dr John Kunda: MPCA-Z Director for Communications Moderator  
Mr Mwila Kapita: MPCA-Z Interim Procurement Director  
Mr William Mulusa: MPCA-Z Infrastructure Development Director Roads  
Mr Pelekelo Chipango – MPCA-Z Director Environmental and Social Performance

Mr Johann Botha: MPCA-Z Interim Procurement Consultant (Minutes)

79 Online representatives of prospective Offerors, MCC and MPCA-Zambia

#### **Record of Proceedings:**

##### **1 Opening and Welcoming of participants**

The Moderator opened the meeting at 15:00 hours CAT (GMT+2) and welcomed all the MPCA - Z Representative and the online participants. The MPCA-Z representatives were given the

opportunity to introduce themselves.

## 2. Presentations:

The following PowerPoint Presentations were made

Part 1: Instructions to Offerors: MPCA-Z Interim Procurement Director

Part 2: Technical Matters: MPCA-Z Infrastructure Development Director Roads

Part 3: Environmental, Social & Gender and Health & Safety Requirements- MPCA-Z Director  
Environmental and Social Performance

A copy of the PowerPoint Presentations will be sent to all registered offerors who received copies of the Request for Offers (RFO).

## 3. Comments from Offerors

Participants were invited by the Moderator to raise any general comments on the presentations, but requested that all requests for clarifications on the technical and procurement aspects, including those posted by participants on the meeting chat platform, be done in writing and sent to the email address specified in the RFO. No specific comments were recorded at the time.

## 4. Closing Remarks

There being no further business, the Moderator closed to the meeting at 16:10 hours CAT.