



MILLENNIUM PROJECT COMPLETION AGENCY ZAMBIA LIMITED (MPCA-Z)

Specific Procurement Notice

**Lusaka, Zambia
6 November 2024**

Re: Procurement Agent Services

Ref: MPCAZ-24-4007

The Government of the Republic of Zambia (“GRZ” or “the Government”) has secured grant funding from the Millennium Challenge Corporation (“MCC”), called a Compact (the “Compact”), and intends to apply a part of the proceeds of that funding to payments for contracts for goods, works and services. The Millennium Project Completion Agency Zambia Limited (“MPCA-Z”) was appointed by the Government to facilitate the development of this compact and preparation for its implementation. To support these activities, MCC and the Government entered into the following agreements:

- A Compact Development Funding Grant Agreement dated December 8, 2022, as amended or otherwise modified from time to time, (the “CDF Agreement”) pursuant to which MCC agreed to provide a grant of up to US\$12,000,000 under the authority of Section 609(g) of the Millennium Challenge Act of 2003, as amended (the “Act”), to facilitate the development of a Compact between the United States of America, acting through MCC, and the Government to help accelerate economic growth and poverty reduction in Zambia, and
- The Zambia Farm-to-Market Compact executed October 17, 2024, as amended or otherwise modified from time to time, (the “Compact”) sets forth the general terms and conditions on which the United States of America, acting through MCC, will provide a grant of up to US\$458,000,000 to the Republic of Zambia, acting through the Ministry of Finance and National Planning, to support a program to advance economic growth and reduce poverty in Zambia. Pursuant to the Compact, the Government agreed to provide an additional US\$33,750,000 in support of the program (the “Country Contribution”).

Subject to the terms and conditions of the Compact, the CDF Agreement, related agreements, and the availability of funds, the Government intends to use a portion of the funds to procure professional procurement agent services from a legally constituted firm (“Procurement Agent” or “Offeror”) to assist the Government with the implementation of the Compact program in a transparent and sound manner. The Procurement Agent will provide such support in accordance with the terms and conditions set forth in an agreement (the “Procurement Agent Agreement”), a form of which is attached to this Request for Offers (“RFO”) in Section VI.

In issuing this RFO, the Government has designated MPCA-Z to manage the implementation of the Activities, including entering into and managing the Government Service Provider Contracts. MCC hereby acknowledges and consents to the designation of MPCA-Z. The Government hereby confirms to MCC that MPCA-Z has the authority to enter into obligations and act on behalf of the Government with regard to all Activities hereunder. MPCA-Z will continue until such time as the Government establishes the Millennium Challenge Account-Zambia II (“MCA-Zambia II”) to serve as the accountable entity for implementing the Compact. Prior to the establishment of MCA-Zambia II, any references to actions taken or rights received by MPCA-Z in this RFO, including in the Form of Contract, shall be taken or received by MPCA-Z on behalf of the Government, and any references herein to MCA-Zambia II shall be deemed to mean the MPCA-Z during this period.

MCC is a U.S. government agency focused on assisting countries dedicated to good governance, economic freedom, and investments in people. The Compact includes an investment from MCC of approximately US\$ 458 million and a corresponding contribution of approximately US \$ 34 million from the Government. The Procurement Agent will be required to manage a partial amount, or all, of the funding contributed by MCC and the Government’s contribution.

The Zambia Farm-to-Market Compact consists of four projects:

- The Roads and Access Project is designed to decrease transportation costs in prioritized agriculture corridors by improving approximately 338 kilometers (210 miles) of road and transportation infrastructure, increasing rural population access to markets and services, and strengthening Zambian road asset management.
- The Asset Finance Project aims to increase access to finance for investments in electricity, irrigation, logistics and processing (EILP) equipment and infrastructure for both men and women-owned agricultural small and medium enterprises and project developers across agriculture value chains.. The project addresses the affordability of financing for EILP equipment through performance-based grants to financial service providers and equipment providers to incentivize increased lending and financing to the agriculture sector for EILP equipment and catalyzing impact investment for agri-enterprises.
- The Agriculture Policy Reform and Institutional Strengthening Project is designed to improve institutional capacity to facilitate private sector production and trade in grains. The Compact, and its associated reforms, will contribute to creating a private sector-driven agriculture and agro-processing market and support broader efforts by the GRZ and other donors to address key policy challenges constraining private sector production and trade in grain markets.

- The American Catalyst Facility for Development Project aims to facilitate the U.S. Development Finance Corporation's (DFC) investments in Zambia in the sectors identified as constraints to Zambia's growth by MCC.

MPCA-Z requires the services of the Procurement Agent ("PA") for a base period of 16 months at a fixed price. Thereafter, MPCA-Z will require five 12-month option periods, each at a fixed price. However, the final option period (Option Period 5) may be more or less than 12 months and will include a 120-day period after the expiration of the Compact. For purposes of preparing Offers, Offerors should assume that the final option period (Option Period 5) will be for full 12 months from the time of option effectiveness. Despite this, Option Period 5 will vary in actual implementation, and could be shorter or longer than 12 months, including the 120-day closure period. At least one year prior to exercising the 5th option, the payment for this period will be adjusted on a pro-rata basis (using the evaluated Option Period 5 price above as the basis) to account for the actual number of days that Option Period 5 will cover.

This RFO follows the General Procurement Notice that appeared in dgMarket and UNDB Online on March 5, 2024.

MPCA-Z now invites Offers from legally constituted consulting firms and other organizations to provide the Procurement Agent services ("Offers"). More details on these services are provided in the Terms of Reference in Section V of this RFO.

This RFO is open to all eligible entities ("Offerors") who wish to respond. Subject to restrictions noted in the RFO, Offerors may associate with other Offerors to enhance their capacity to successfully carry out the assignment.

An Offeror will be selected under the **Quality and Cost-Based Selection ("QCBS")** method, an evaluation procedure that is described in Section III of the RFO in accordance with the "MCC Accountable Entity Procurement Policy and Guidelines" provided on the MCC website (www.mcc.gov/ppg). The selection process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.

The RFO includes the following Sections:

PART 1 – OFFER AND SELECTION PROCEDURES

Section I Instructions to Offerors ("ITO")

This section provides information to help Offerors prepare their Offers; it also provides information on the submission, opening, and evaluation of Offers and on the award of the proposed contract.

Section II Offer Data Sheet ("DS")

This section includes provisions that are specific to this procurement and that supplement Section I, Instructions to Offerors.

Section III Qualification and Evaluation Criteria

This section specifies the qualifications required of the Offeror and the criteria to be used to evaluate their Offer.

Section IV A Technical Offer Forms

This section provides the Technical Offer Forms that Offerors are to complete and submit in a separate envelope as part of their total Offers.

Section IV B Financial Offer Forms

This section provides the Financial Offer Forms that Offerors are to complete and submit in a separate envelope as part of their total Offers.

Section V Terms of Reference

This Section includes the detailed Terms of Reference that describe the nature, tasks, and duties of the consulting services to be procured.

PART 2 – CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Section VI Contract Agreement

This section contains the draft form of a Contract, including the annex, proposed to be entered into between the Accountable Entity and the winning Offeror.

Please note that a Pre-Offer Conference will be held as described in the Offer Data Sheet (“DS”), Section II of the RFO. Attendance at the Pre-Offer Conference is not mandatory but is strongly advised for all interested Offerors or their representatives.

Offerors interested in receiving the RFO, asking questions and submitting an Offer should **register** using the following Bonfire link: <https://medgovbz.bonfirehub.com/opportunities/160468>. Offerors should provide their correct email contact details. This will ensure that the Offerors receive updates regarding this RFO.

Offers must be delivered electronically to the address and in the manner specified in the DS ITO 17, no later than **4:00pm CAT (GMT+2), on 12 December 2024**.

Please note that only electronic Offers shall be accepted. Late Offers will not be accepted under any circumstances.

Yours sincerely,
Pamela Kasese Bwalya
CEO, MPCA-Z